

## **Michigan State University School of Social Work**

### **Child Welfare Certificate Program**

#### **Child Welfare Certificate Field Placement Learning Agreement Addendum**

Students participating in the child welfare certificate program must meet all of the requirements of the program, including a field placement in a child welfare agency (Michigan Department of Health and Human Services, private agency, or tribal child welfare). In field education, the student will be evaluated based on the School's Evaluation Document (called, "Field Instructor Evaluation of the Student"; in reference to the student's learning agreement with the child welfare agency field placement) and this addendum to assure that child welfare competencies and objectives are successfully addressed through relevant practice behaviors and field activities.

The practice behaviors listed below are to be infused with the social work learning agreement during the child welfare field placement. All learning agreements/plans are reviewed by MSU Faculty Liaison. This list of child welfare practice behaviors should be integral to the learning agreement and complement and be redundant, at least in part, to the student's overall field evaluation.

Child welfare includes the prevention of child abuse and neglect, family preservation, child protection and child protective services, when needed, reunification and out-of-home placement, and permanency, such as adoption services. The table below outlines child welfare practice behaviors, the learning objectives, and activities that should be incorporated into the student field education learning agreement. At least one corresponding core competency in the MSU field education program is identified, and an accountability column. Depending on one's field placement, some of the practice behaviors will be more prominent than others, and accompanying activities may be more readily available than others. The student, field instructor and field liaison must assure that required practice behaviors are accomplished; and with other practice behaviors more than one half of these should be successfully met.

This document is supplemental to the field education evaluation. The field instructor and student should indicate when each practice behavior has been completed and rate competency on the five-point scale used in the field evaluation.

## Michigan State University School of Social Work—Child Welfare Certificate Program

### REQUIRED FOR LEARNING AGREEMENTS AND EVALUATION

Regardless of type of program within an approved child welfare agency field placement, a student in the child welfare certificate program is required to have these experiences.

<b>Practice Behavior</b>	<b>Objective</b>	<b>Activities</b>	<b>Core competency</b>	<b>Field Instructor Rating</b>	<b>Student Self Rating</b>
1.Explain and Compare Home Calls	Learn how home calls are conducted.	Observe Home Call: To promote family preservation; On a CPS case; To a foster family and child; On an adoption case;	#3 Apply Critical Thinking in Practice; #4; Engage Diversity and Difference in Practice; #7 Apply Knowledge of Human Behavior and Social Environment; #10 Engage with Individuals, Families and Groups.		
2.Identify Court Procedures	Learn how court procedures and processes are conducted.	Observe a variety of child welfare court hearings; Observe a criminal court hearing related to child welfare; Review petitions; Interview a family court judge.	#3 Apply Critical Thinking in Practice;  #5 Advance Human Rights, Social And Economic Justice.		
3.Use Evidence-	Learn how to engage children and	Observe a strength based/solution focused interview;	Core Competency #3: Apply Critical Thinking in Practice		

based Interviewing Skills to Engage Children and Families	families	Observe a forensic interview at a Child Advocacy Center; Role play a strength-based and forensic interview with mentor or supervisor.	Core Competency #7: Apply Knowledge of Human Behavior and Social Environment  Core Competency #10: Engage with Individuals, Families, Groups, Organizations and Communities		
4.Demonstrate Safe Practice Behaviors	Learn about safe practice behaviors	Complete Working Safe/Working Smart training online; Create a list of safety tips to share in the field practice seminar;	Core Competency #1: Identify with the Social Work Profession		
5.Explain the MiTeam Process	Learn the MiTEAM process and the importance of its application as the DHHS case practice model	Discuss the MiTEAM process with supervisor; Discuss MiTEAM experiences with other staff; Observe MiTEAM meetings.	Core Competency #6: Engage in research-informed practice and practice-informed research Core Competency #9: Respond to Contexts that Shape Practice  Core Competency #10: Engage with Individuals, Families, Groups, Organizations and Communities		
6.Use Appropriate Case Documentation and Review Methods	Learn how a case is documented and reviewed	Using a review instrument, discuss cases with your field supervisor and in field seminar class; Observe and practice using the SACWIS case management tool.	Core Competency #1: Identify with the Social Work Profession  Core competency #10: Assessment of Individuals, Families, Groups, Organizations and Communities		

7. Identify the Medical, Mental Health and Educational Needs of Children	Learn about the medical, mental health and educational needs of children	Attend an IEP meeting; Learn about the requirements for meeting children's needs; Learn the process for getting medical/mental health appointments for children.	Core Competency #8: Engage in Policy Practice to Advance Social and Economic Well-Being  Core Competency #9: Respond to Contexts that Shape Practice		
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**ADDITIONAL PRACTICE BEHAVIORS**

Regardless of type of program within an approved child welfare agency field placement, a student in the child welfare certificate program is strongly encouraged to have these experiences.

<b>Practice Behavior</b>	<b>Objectives</b>	<b>Activities</b>	<b>Core Competencies</b>	<b>Field Instructor Rating</b>	<b>Student Self Rating</b>
1. Explain Department of Health and Human Services and Private Agency programs	Learn about the Department of Health and Human Services and Private Agency Foster Care and Adoption services	<ul style="list-style-type: none"> <li>• Review programs offered</li> <li>• Review policy</li> <li>• Review the Child Protection Law</li> <li>• Discuss the relationship between DHHS and PAFC with mentor or supervisor</li> </ul>	Core Competency #8: Engage in Policy Practice to Advance Social and Economic Well-Being		
2. Follow child welfare office procedures	Learn office procedures	Collect copies of all appropriate procedural documents such as: <ul style="list-style-type: none"> <li>• timekeeping</li> <li>• security</li> </ul>	Core Competency #1: Identify with the Social Work Profession		

Office procedures (con.t)		<ul style="list-style-type: none"> <li>• dress codes</li> <li>• transportation/driving regulations</li> <li>• phone usage</li> </ul> Review records.			
3. Identify community resources	Explore community resources	<ul style="list-style-type: none"> <li>• Interview staff representing the continuum of services available to children and families</li> <li>• Interview community resource representatives</li> <li>• Create a list of community resources</li> </ul>	Core Competency #1: Identify with the Social Work Profession  Core Competency #5: Advance Human Rights, Social and Economic Justice		
4. Explain parenting time visits	Learn about parenting time visits	<ul style="list-style-type: none"> <li>• Observe and complete an observation sheet and field notes on each observation</li> <li>• Discuss with supervisor and in field seminar</li> </ul>	Core Competency #2: Apply Social Work Ethical Principles to Guide Professional Practice.  Core Competency #3: Apply Critical Thinking in Practice		
5. Apply time management techniques	Learn time management techniques	<ul style="list-style-type: none"> <li>• Document observed time management techniques</li> <li>• Complete time management training</li> </ul>	Core Competency #1: Identify with the Social Work Profession		

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Field Instructor Signature/Date

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Field Liaison Signature/Date

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Student Signature/Date

Note: If the student is placed in an approved internship at the Department of Health and Human Services, this addendum is supplemental to the approved DHHS internship evaluation. If the student is placed in a non-DHHS child welfare agency, this addendum is supplemental to the MSU field education evaluation. The student's learning agreement should incorporate the addendum's practice behaviors and activities.