

**Who should attend your continuing education workshops?** Each course listing includes a skill level box, indicating if a course is intended for a beginning, intermediate, or advanced level Master of Social Work practitioner unless otherwise indicated. In addition, Macro, Clinical, or both will be listed to identify the focus of the primary content. Professionals practicing in human service and healthcare fields will benefit from attending programs described in this catalog. Courses have been designed for the licensed master's-level social worker except where noted. All courses are open to LLBSWs, LBSWs, LLMSWs, and LMSWs practicing in both clinical and macro roles. The general public is invited to attend any of the programs listed in this catalog.

**Will I earn Social Work Continuing Education Credit if I attend a program described in this catalog?** Michigan State University School of Social Work, provider #1136, is approved as a provider for social work continuing education by the Association of Social Work Boards (ASWB) [www.aswb.org](http://www.aswb.org) through the Approved Continuing Education (ACE) Program. Michigan State University School of Social Work maintains responsibility for the program. ASWB Approval Period: 6/14/2016 – 6/14/2019. Social workers should contact their regulatory board to determine course approval for continuing education credits. We are also an approved MISCEC Provider (provider #0001) through August 2019.

**What are course completion requirements?**

- **Face-to-face or live video/audio webinars or conferences:** To receive continuing education contact hours (CECHs) for programs listed in this catalog, **you must arrive by the advertised starting time, and you stay until the end of the program.** You must be present for the entire course or conference session and complete an evaluation. Partial credit is not allowed. For webinars, you additionally need to pass a post-test with 75% accuracy to receive credit. If you object to the program provider's decision regarding the award of CECHs, you are entitled to file a grievance form provided by program staff upon request within two weeks of the program end date.
- **Online On-Demand Continuing Education Credit:** To receive credit for an online continuing education course, you must watch the video in its entirety and complete the attendance record, evaluation, and pass a post-test with 75% accuracy. If you do not pass, you will be able to retake one additional time. Upon passing the post-test, your certificate will generate at the end of your survey. You **MUST** print/save your certificate immediately. No paper certificates will be mailed. You have access to material for the time period the class is scheduled. We are unable to offer additional CECHs for extra time you spend with the course material. These courses are ONLINE CECHs; check with your state's social work regulatory body to see how these may count toward required CECHs.
- **School Social Work Competency Courses:** Details can be found online: [socialwork.msu.edu/ceu/catalog.php](http://socialwork.msu.edu/ceu/catalog.php) The course will include readings, discussion board postings, and quizzes which must be passed by **80% overall.** Once we receive your passing score and you complete a survey that will be emailed to you, you will be mailed a letter of completion within 30 days of passing the course. These courses are ONLINE CECHs; check with your state's social work regulatory body to see how these may count toward required CECHs.

**How and when do I pay?** All of our in-person programs require pre-registration and payment prior to the course. You may pay by credit card at the time of your registration with our online registration system. You may fax or mail credit card information with your registration, or send a check or money order with your registration by mail. We are unable to accept cash. Payment must be received with registration in order to reserve a space. Some programs are offered free of charge; if this is indicated, registrations will be accepted on a first-come first-serve basis. Email or call to request a receipt. Field instructor, field liaisons, and MSU School of Social Work faculty receive discount category D (see page 1 of the Registration Form) except for some special programs. Retirees are defined as individuals who are no longer employed.

**If I need to cancel, can I get a refund?** If you cancel by faxing or mailing in a refund request form (available at [socialwork.msu.edu/ce](http://socialwork.msu.edu/ce) under "Forms" or contact [swkce@msu.edu](mailto:swkce@msu.edu) to obtain) at least one week prior to the course start date, you will receive a refund less a 20% administrative fee. Cancellations and requests for refunds received after this time are not eligible for a refund. In the event the MSU School of Social Work cancels an event, you will receive a FULL refund.

**Do you send a confirmation for my registration?** If you provide an email address, you will receive a confirmation email one week prior to the event for which you have registered, delivered to the email address provided. We cannot guarantee you are registered for a program unless you receive an email confirmation from [swkce@msu.edu](mailto:swkce@msu.edu) or you contact us to verify confirmation. Email [swkce@msu.edu](mailto:swkce@msu.edu) or call (517) 353-3060.

**How do I request an accommodation?** Michigan State University is committed to providing equal opportunity for participation in all programs, services, and activities. Accommodations for persons with disabilities may be requested by writing the request on page 1 of the Registration Form, or including the request when registering online, or by contacting us at [swkce@msu.edu](mailto:swkce@msu.edu); include **"Accommodations request" in the subject line, or call (517) 353-3060** at least two weeks prior to the program start date. Requests received after this date will be honored whenever possible.

**When will certificates be issued?** Certificates of attendance will be awarded to individuals upon request provided the individual's account is paid in full and all required continuing education documentation is completed. In most cases for face-to-face programs this will be at the completion of training or within 30 days of the training.

**Can I request a duplicate certificate?** Yes. On our website, under "Forms" you will find a "Duplicate Certificate Request." There is a \$10 charge for replacement of each duplicate certificate, and they will be marked as such.

**What does Substance Use Specific mean?** Courses identified in this way will be accepted by MCBAP (Michigan Certification Board for Addiction Professionals) as meeting criteria for substance use credits.

**What should I wear?** Dress comfortably and in layers as each location has varied temperatures.

**In the event of inclement weather?** It is unlikely MSU cancels an event due to weather. Call (517) 353-3060; the outgoing message will provide an announcement if an event is cancelled. An email will also be sent to the email address provided.

**NOTE:** All programs are scheduled on Eastern Standard Time and may be photographed and/or audio/videotaped. If you do not wish to be photographed or recorded during a face-to-face event, contact us at (517) 353-3060.

## Did you know...

You are able to view your course history by logging into your MSU Continuing Education Account and searching under "My Courses." If your contact information changes, you can sign in with your unique username, view your customer information, make applicable changes, and click "Update my account."

Your satisfaction is guaranteed. If you are unhappy about an experience in one of our programs, let us know by calling (517) 353-3060 or complete a feedback form at [socialwork.msu.edu/ce](http://socialwork.msu.edu/ce) under "Forms."

### How do I contact you?

**Phone** (517) 353-3060

**Email** [swkce@msu.edu](mailto:swkce@msu.edu)

**Fax** (517) 353-2599

**Mail** MSU–Social Work Continuing Education  
Baker Hall  
655 Auditorium Road, Room 2  
East Lansing, MI 48824

Information about all the program policies and procedures, as well as changes made after printing to any of the programs in the catalog, can be found on our website: [socialwork.msu.edu/ce](http://socialwork.msu.edu/ce)

# SOCIAL WORK CONTINUING EDUCATION

## 3 EASY WAYS TO REGISTER

Please do not email your registration information as email is not a secure registration method.



### Online

Visit [socialwork.msu.edu/ce](http://socialwork.msu.edu/ce) and follow instructions for online registration.



### Fax

Complete this two-page form, including your credit card payment information, and fax to **517-353-2599**.



### Mail

Return this two-page form with payment to:  
MSU–Social Work Continuing Education  
Baker Hall  
655 Auditorium Road, Room 2  
East Lansing, MI 48824

**SIGN UP NOW!**  
Seating is limited for all classes.



### Satisfaction guaranteed!

Ryan Hasselbach is your CE customer service specialist.

**517-353-3060**

### MAIL/FAX REGISTRATION CHECKLIST:

- Fill in name, address, email, and accommodations request below.
- If eligible, select discount criteria on below.
- Select classes on page 31.
- Write total payment amount at the bottom of page 31.
- Check payment type below and include payment.
- Submit this two-page form by mail or fax listed above.

**Confirmations, including directions will be sent via email only, one week prior to the event for which you have registered.**

**PLEASE PRINT CLEARLY**

Name: \_\_\_\_\_

Home address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Email: \_\_\_\_\_

Social work license number and type: \_\_\_\_\_ State: \_\_\_\_\_

Accommodations: \_\_\_\_\_

Dietary requests: \_\_\_\_\_

Please check if your information has changed since your last registration with us!

### Am I eligible for a discount?

If you meet one of the following categories, please check a box below.

Mail or fax this form with payment BEFORE the early registration discount date listed and attend at the reduced rate.

- A – MSU alumni, MSU faculty, and groups of four+
- B – Retirees
- C – Students
- D – MSU School of Social Work faculty, field instructors, and field liaisons for 2018–2019 academic year

### PAYMENT INFORMATION • PLEASE COMPLETE

Checks and money orders payable to: **MSU–Social Work Continuing Education  
Baker Hall  
655 Auditorium Road, Room 2  
East Lansing, MI 48824**

or supply your credit card information below:

Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Security code #: \_\_\_\_\_ Expiration date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Billing address zip code: \_\_\_\_\_

Cardholder name: \_\_\_\_\_

Cardholder signature: \_\_\_\_\_

# REGISTRATION FORM – PAGE 2 OF 2

Check	2019 Date	Workshop Number and Name	Page #	Price for All Categories	Early Registration Discounts		
					By This Date	General Price	Discount Price
<input type="checkbox"/>	7/11	4421 - Cognitive Processing Therapy for PTSD in Groups	10	\$199	7/4	\$179	A \$169; B \$165; C \$149; D \$99
<input type="checkbox"/>	7/22	4425 - Trauma Through a Child's Eyes (lunch included)	16	\$179	7/9	\$159	A \$149; B \$139; C \$59; D \$30
<input type="checkbox"/>	7/23	4426 - The Power of Somatic Experiencing®: Art and Attachment Play	17	FREE	7/9	FREE	FREE; 1.5 CECHs
<input type="checkbox"/>	7/24	4427 - Love, Loss, and Forgiveness	18	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/24	4428 - Resolving Rather than Managing Chronic Pain: The Brain's Response to Trauma	18	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/24	4429 - The Science of Clinical Supervision: Advancing Competency in Clinical Social Work	18	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/24	4430 - Trauma Informed Organizations	19	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/24	4431 - Healing Racial Violence: The Power of Consciousness and Communication	19	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/24	4432 - Intergenerational Trauma: The Impact on Indigenous Communities	19	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/24	4433 - Mental Health in Disaster Settings	20	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/25-7/26	4422 - Emotional Resilience in Social Work Practice	20	\$249	7/9	\$229	A \$219; B \$215; C \$199; D \$60
<input type="checkbox"/>	7/25	4434 - Seeking CALM in Chaos: Empowering the Helper and Client	20	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/25	4435 - Involved in the Business of Death	21	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/25	4436 - Sandtray: Getting Started (Play Therapy Technique)	21	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/25	4437 - Trauma Assessment for Use in Child Practice	21	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/25	4438 - Advanced Sandtray Interventions (Play Therapy Technique)	22	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/25	4439 - Trauma Assessment for Use in Adult Practice	22	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/26	4440 - Advanced Adolescent Substance Abuse Treatment	23	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/26	4441 - Igniting Greatness: Building Resilience in Traumatized Families and the Nurtured Heart Approach	23	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/26	4442 - Ethics for Social Workers and Substance Use Disorder Providers in the 21st Century	24	\$159	7/9	\$139	A \$129; B \$119; C \$59; D \$30
<input type="checkbox"/>	7/26	4443 - Promoting Resiliency Through Trauma Informed Supervision	24	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	7/26	4444 - Promoting Resiliency Through Leading and Belonging to Trauma Informed Teams	24	\$99	7/9	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	8/6	506-19 - Licensing and Regulation in Michigan: Ethical Considerations	9	\$59	7/31	\$49	A \$39; B \$35; C \$10; D \$5
<input type="checkbox"/>	8/8-8/9	4423 - Understanding Adverse Childhood Experiences (ACEs): Neuroscience, ACEs, and Resilience	7	\$249	8/1	\$229	A \$219; B \$215; C \$199; D \$60
<input type="checkbox"/>	8/23	507-19 - Pain Management Minus Drugs: A Nonpharmacological Approach	9	\$59	8/16	\$49	A \$39; B \$35; C \$10; D \$5
<input type="checkbox"/>	9/12	4445 - Understanding Trauma	5	\$159	9/5	\$139	A \$129; B \$119; C \$99; D \$30
<input type="checkbox"/>	9/13	4446 - The Spiritual Dimension of Aging	3	\$59	9/6	\$49	A \$39; B \$35; C \$10; D \$10
<input type="checkbox"/>	9/18	508-19 - Social Media and Cyber Therapy: Professional and Ethical Considerations	9	\$59	9/11	\$49	A \$39; B \$35; C \$10; D \$5
<input type="checkbox"/>	9/20	4447 - Introduction to Forensic Interviewing	5	\$99	9/13	\$79	A \$69; B \$65; C \$29; D \$15
<input type="checkbox"/>	9/27	4448 - Michigan Indian Day Celebration	11	\$79	9/20	\$69	A \$59; B \$55; C \$29; D \$15
<input type="checkbox"/>	10/4	4449 - Demystifying End-of-life Conversations	3	\$59	9/27	\$49	A \$39; B \$35; C \$10; D \$10
<input type="checkbox"/>	10/8	509-19 - Understanding the Impact of Sexual Assault in the Lives of African American Women	6	\$59	10/4	\$49	A \$39; B \$35; C \$10; D \$10
<input type="checkbox"/>	10/11	4450 - Trauma and the Brain	6	\$159	10/4	\$139	A \$129; B \$119; C \$99; D \$30
<input type="checkbox"/>	10/17	4451 - Integrating Trauma-Informed Yoga into Clinical Practice: An Overview	6	\$149	10/10	\$129	A \$119; B \$110; C \$79; D \$25
<input type="checkbox"/>	10/25	4452 - Strategies and Tools for Responding to Elder Abuse and Neglect	3	\$59	10/18	\$49	A \$39; B \$35; C \$10; D \$5
<input type="checkbox"/>	11/7	4454 - Transforming Early Psychosis Treatment: Coordinated Specialty Care and Beyond	8	\$159	10/31	\$139	A \$129; B \$119; C \$99; D \$30
<input type="checkbox"/>	11/8	4455 - Secondary Trauma and Self-care	7	\$159	11/1	\$139	A \$129; B \$119; C \$99; D \$30

Interoffice use: Date received: \_\_\_\_\_ Check #: \_\_\_\_\_  
 Amount: \$ \_\_\_\_\_ Issued by: \_\_\_\_\_

**TOTAL: \$**