Field Instructor Qualifications, Benefits and Responsibilities

Field Instructor Qualifications
• For undergraduate students, the instructor must possess a baccalaureate degree or extensive social services practice experience.
• For graduate students, instructors must possess a master of social work degree and have two years post-masters experience (LMSW preferred but not required).

Field Instructor Responsibilities
• Provide one hour of educationally-focused supervision per week
• Help the student develop a learning agreement each semester
• Provide a mid-semester verbal evaluation
• Provide feedback on 1 process recording each semester
• Provide a final written evaluation with a recommended grade each semester

Active Field Instructor Benefits
• Unlimited use of the $5 per CECH rate (discount D) for any of the MSU School of Social Work’s face-to-face continuing education offerings July 1-June 30 (early registration required).
• Appointment as a Clinical Faculty member with Michigan State University (optional).
  - Library privileges
  - Use of intramural facilities and Forest Akers Golf Courses
  - Purchase of athletic tickets at faculty rates
  - MSU Identification Card
  - Eligibility for faculty membership in University Club
  - Parking privileges (may purchase permits)
  - MSU Net ID/email accounts

Program Hours and Timelines
BASW program students complete 16 hours per week in placement for two consecutive Fall/Spring semesters (last week of August through the end of April).

Regular MSW program students complete one 16 hour per week Fall/Spring foundation placement followed by a separate second Fall/Spring clinical or organization and community leadership placement.

Advanced Standing MSW program students complete a 2.5 semester clinical or organization and community leadership placement, the first week of July through the last week of April for 16 hours per week.