

## Lily Victoria Burnstein, MSW

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### PROFESSIONAL EXPERIENCE

#### **buildOn**

*Service Learning Program Coordinator*

South Bronx, NY  
Aug 2018-Aug 2019

- Planned and executed weekly community service projects for high school students in a South Bronx high school to strengthen their emerging leadership and civic engagement
- Created and facilitated service learning and social justice lessons on topics such as homelessness, mental health, voting rights, and healthy relationships in the classroom to encourage students to lead their communities; created relevant service projects attached to each hour-long lesson
- Recruited 300 students to engage in 975 hours of service each month by developing student, administration, teacher, and community partner relationships
- Recruited 15 students to apply to buildOn's international service project through strategically planned classroom lessons and student relationship building, resulting in record high numbers of accepted students from my school
- Recruited, selected, and led a group of 17 students through a two-day leadership program with 16 of our corporate donors, where participants engaged in two different service projects, a student-led tour of the Bronx, and various leadership activities. Trained specific student leaders to facilitate service projects, the tour, and reflections through buildOn's service learning methodology
- Initiated, established, and maintained community partnerships around the South Bronx including a women's homeless shelter, community garden, and senior citizen center where students engaged in weekly service projects
- Co-led and co-created the curriculum for a Black History Month-themed service day for 100+students to celebrate black lives, black culture, and black female empowerment by engaging in various art and reflection projects
- Co-led an 8-day long service trip for 14 high school students around the country to build the foundation of a school in a rural Guatemala community. Developed relationships with local community members and facilitated conversations around privilege and social justice with students, including a gender talk among our female participants and Guatemalan women

#### **New Yorkers for Children**

*Social Work Intern/Program Coordinator*

New York, NY  
Aug. 2017-May 2018

- Coordinated the Technology Workforce Development Program (TWDP), which connects youth aging out of foster care with technology courses, certifications, and employment
- Managed a caseload of students and conducted bi-weekly meetings to create and assess goals, develop job readiness skills including resume creation and interviewing, and connect them to technology education resources

- Developed documents and Excel sheets that assessed students' needs, tracked progress, communicated program expectations, and evaluated program implementation
- Collaborated with three tech course providers to strengthen partnerships, increase admissions, and monitor student progress
- Produced TWDP program applications and marketing materials such as program fliers, presentations, and info packets to recruit students from NYC's foster care agencies
- Created and implemented a three-month Foster Care Awareness social media campaign featuring weekly informational videos and Instagram posts I designed to educate our donors about the realities of foster care and the youth served; highlighted students' successes with overcoming adversity through a strength-based perspective
- Organized two photoshoots featuring 10+ youth participants to increase donor funding and buy-in for the Foster Care Awareness social media campaign; designed interview questions, directed the filmmaking, and edited final footage to create 4 separate videos as an educational tool for donors to learn about youth in foster care's experiences with homelessness, lack of access to employment and education, and socio-emotional challenges

**City Year New York (AmeriCorps)**

Bronx, NY & Elmhurst, NY

*Senior AmeriCorps Member/Team Leader/After School Coordinator*

July 2016-June 2017

- Led a diverse team of nine AmeriCorps from all over the country members to create and run after school clubs, plan school-wide events, tutor 200+ students, and foster student and teacher relationships at a Bronx middle school. Trained and coached team members throughout the year about how to incorporate effective tutoring and mentoring strategies, ways to further explore their identities and privilege, and how to establish strong partnerships with key stakeholders including students, school staff, and community partners
- Trained new AmeriCorps members how to successfully implement large-scale school-wide events by introducing them to planning and organizing documents, how to facilitate team meetings, and tools to assess their successes and areas of growth
- Facilitated a training I co-designed for 27 City Year Team Leaders for effective ways to best teach their corps members how to better manage their time, organize their documents, and become stronger tutors and mentors
- Recruited 25% more students than previous year and met enrollment goal of 60 students in an after school program faster than any other City Year school in New York; wrote, filmed, and edited a recruitment video encouraging students to join after school program
- Acted as a Program Coordinator for a three-day Spring Break event for 100+students across the Bronx and Harlem, organizing field trips and curriculum and planning a carnival, pep rally, talent show, and graduation ceremony; directly supervised six AmeriCorps members to support with coordination

- Managed the logistics of our daily after school program for 65+ students to ensure safety and enrichment
- Edited program curriculum for after school program, coached corps members to strengthen their facilitation skills, and established community partners for extra support
- Facilitated daily literacy interventions for three sixth grade students at first grade reading levels, resulting in increased reading levels of 1.5-2 years

*AmeriCorps Member*

Aug. 2015-June 2016

- Managed a caseload of 16 high school students at-risk of dropping out by delivering 1,700 hours of English tutoring and life skills mentoring; tracked their academic and behavioral progress through data entry systems and Excel
- Planned a school dance, a week-long literacy and math initiative, and a two-day-long “High School Leadership Academy” focused on college and career readiness that targeted 300+ students
- Created and organized a behavior initiative for 200+ students that decreased school suspensions and increased positive behaviors and school morale; trained my teammates how to implement the behavior initiative in their classes
- Assisted first-generation high school students with college applications and essays, resulting in more acceptances and stronger professional skills
- Identified gaps in student reading skills and trained my team to implement tutoring plans I created and researched for my Literacy Coordinator role

## **ADDITIONAL EXPERIENCE**

- Refugee services casework and taught English classes to English Language Learners to support 100+ refugees in Lansing, MI to gain economic independence, English and vocational skills, and employment (Aug 2014-May 2015)
- Interned at AMANDLA EduFootball, a soccer-based nonprofit organization in Cape Town, South Africa, where I conducted research to develop a plan to bring social workers to their site. Additionally, I supported three staff members with writing essays and applications to global leadership conferences, resulting in all three acceptances (Feb-April 2014)
- Resident Assistant for three consecutive school years in Wonders Hall, where I directly oversaw 150 freshman, sophomore, and upperclassmen. Facilitated teambuilding activities and meetings to cultivate a dynamic floor culture, coordinated monthly educational and social events, connected students to MSU campus resources, advised them on socio-emotional struggles, supported international students with essay writing, and fostered a caring environment of students across various cultures and ethnicities (Aug 2012-May 2015)

## **AWARDS & HONORS**

- Received City Year New York's 2016 Ana Rivera Spirit Award, given to one AmeriCorps member annually, because of dedication to service
  - Selected to speak and represent City Year at five fundraising events, including being a keynote speaker at City Year New York's annual gala, and one national conference, resulting in stronger relationships with key stakeholders (2016-2017)
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## **EDUCATION**

### **Silberman School of Social Work at Hunter College**

*Master of Social Work*

- Community Organizing, Planning, & Development

New York, NY

Aug 2018

### **Michigan State University**

*Bachelor of Social Work*

- Minor in Women's and Gender Studies
- Honors College

East Lansing, MI

May 2015