# **EDUCATION**

# Michigan State University - Lansing, MI

Ph.D., Social Work

May 2029 (Expected)

# University of Southern California - Los Angeles, CA

Master of Social Work • Social Change and Innovation

May 2024

# University of California, Los Angeles - Los Angeles, CA

Psychology • Clinical

August 2022

# RESEARCH EXPERIENCE

## **Graduate Research Assistant II**

MSU School of Social Work

May 2024 - Present

- Conducted comprehensive literature reviews on topics related to the school-to-prison pipeline and risk and needs assessments.
- Assisted in the design and implementation of research methodologies, including qualitative and quantitative data collection and analysis.
- Engaged with community stakeholders to gather insights and feedback on research initiatives and to ensure research is responsive to community needs.

### **Research Assistant**

USC Dworak-Peck School of Social Work

Aug 2023 - May 2024

- Examined California school policies relevant to LGBTQ high school students within the Los Angeles Area, employing a thorough analysis approach.
- Systematically reviewed and coded various documents, extracting themes to facilitate a comprehensive analysis
  of the identified school policies.
- Employed qualitative research methods to ensure the robustness and reliability of the research study, contributing
  to a comprehensive understanding of the landscape surrounding LGBTQ high school students in the specified
  region.

### **Research Assistant**

Watson Consulting Group/Center for Strategic Partnerships

May 2023 – May 2024

- Provided mission-driven consulting services that support governmental, philanthropic, and nonprofit organizations dedicated to uplifting marginalized communities.
- Focused on organizational change, leadership development, and systems change work to build a more equitable world.
- Collaborated with stakeholders from different sectors to generate creative solutions to the issues of youth homelessness in the Los Angeles Area.

### **Research Assistant**

UCLA Reasoning Lab

Aug 2021 - May 2022

- Dedicated to theoretical and empirical investigation of thinking and reasoning
- Collaborated with behavioral studies of human cognition with computational and neuropsychological projects.
- Focuses on thinking in normal human adults, but is also guided by work on cognitive development and animal
  cognition.

### PROFESSIONAL EXPERIENCE

Teaching Assistant
University of Southern California

May 2024 - August 2024

- Managed course materials on Canvas, facilitated Zoom sessions, and graded student papers for Bereavement and Group Social Work courses.
- Developed engaging PowerPoint presentations to enhance the curriculum and support instructional content.
- Provided comprehensive support to students and faculty, ensuring a smooth and effective learning experience.

### **Project Manager**

December 2023 – Present

Watson Consulting Group

- Managed resources and time, adapting to changing priorities while supporting other team members in the project oversight and adherence to timelines.
- Facilitated effective communication by coordinating meetings with external partners and stakeholders, developing
  materials, and actively engaging participants in constructive discussions. Additionally, I led the project team
  meetings and contributed to team meetings as needed.
- Conducted comprehensive research, including data collection and analysis through various methods such as field research, interviews, and surveys. Synthesize findings into concise reports, inform management, and recommend changes based on research outcomes.
- Built relationships with members of DCFS to ensure that work is being completed promptly.
- Designed a data reporting dashboard in Excel that is used by DCFS to analyze FUP and FYI vouchers in LA
  county, subsequently, facilitated the monthly meeting where DCFS, LAHSA, and PHAs came together to discuss
  the data dashboard.
- Project managed the RV project for LA County's CEO-HI's, including funding development, researching best practices, policy analysis, and community engagement.

### **Student Ambassador**

September 2023 – May 2024

University of Southern California

- Engaged with prospective and current students about my experience in the social work program by participating in one-on-one conversations.
- Led virtual group conversations centered around my personal experiences in the program.
- Held webinars for prospective students social work students to engage them in the program.

# Outreach Intern

August 2023 – December 2023

West Los Angeles College

- Implemented the college/district's Student Success Coach Plan designed to increase student persistence, retention, and success.
- Maintained regular communications with students, led individual success coaching sessions, and monitored academic enrollment and progress.
- Supported college wide-efforts to benefit specific student groups including Los Angeles College Promise, and DI student populations (ex: AB540/DREAM, LGBTQ+, Foster Youth, etc.).

# Substitute Teacher

May 2023 – August 2024

LAUSD

- Implemented lesson plans provided by the regular classroom teacher, ensuring continuity in the curriculum. Adapted teaching methods and materials to meet the diverse learning needs of students.
- Maintained a structured and orderly classroom environment by effectively managing student behavior and enforcing school policies and rules. Created a positive and inclusive atmosphere that promotes learning and respect among students.
- Collaborate with school staff, including teachers, administrators, and support personnel, to address student concerns, share pertinent information, and support the overall educational goals of the school.

# MSW@USC Virtual Field Practicum

Jan 2023 – May 2023

- Practiced live therapy with simulated clients integrating material on clinical case management, client risk assessment, ethical decision-making skills, and professional code of ethics.
- Utilized evidence-based interventions including motivational interviewing, problem-solving therapy, and cognitive behavioral therapy.
- Explored the Relational Cultural Theory and how it could be implemented in clients, wrote assessment plans, and detailed goals for different interventions.

### C.B.E.S.T - Los Angeles, CA

- Led elementary school-aged children in their daily activities in a school setting, and worked with them in small groups to enhance their social and academic skills.
- Established and maintained the baseline for behavioral management in the classroom, and made sure that studesnts were rewarded when a behavioral goal was met.
- Communicated with teachers, supervisors, and school administrators in regard to the progress of students, accurately recording their daily behavior.

Academic Coach Jul 2022 – Dec 2023

Tutor Doctor - Santa Monica, CA

- Worked closely with high school students who have suffered academically as a result of the pandemic, or students who have an IEP to monitor their academic progress.
- Helped students develop goals and skills that will help them not only in their current school work but also in their future endeavors.
- Met with parents to discuss and identify any gaps that might exist within the school/student/parents dynamic, encouraging the parents to take an active role in the education process.

### **Certified ACT/SAT Teacher**

Aug 2022 - May 2024

Princeton Review - Framingham, MA

- Held live lessons three times a week for high school students who are aspiring for a higher education.
- Taught approaches that differ from traditional methods of solving math, language, science, and social studies
  questions.
- Introducing students to different ways to prepare for standardized tests can help reduce testing anxiety for them.

### **CCCP Peer Advisor**

UCLA AAP - Los Angeles, CA

Aug 2021 – May 2022

- Led a group of twenty community college students who were applying for a four-year university, met with them biweekly, and discussed their goals.
- Analyzed the essays and personal statements written by the students and helped them adjust the wording and make sure their message was consistent.
- Assisted students who were accepted by a four-year institution and provided resources and recommendations
  that will help them throughout this transition.

#### **Peer Mentor**

Clovis Community College - Fresno, CA

Jul 2021 - Aug 2021

- Designed a circuit python course for high school students who are interested in pursuing a career in STEM.
- Led group activities that were aimed to spark interest in STEM for students which will promote genuine curiosity for the STEM field for the students.
- Followed up on students after the course has been completed, accessed the progress of these students and how
  they have applied the knowledge they gained from the program.

### **Special Program Director**

Clovis Community College - Fresno, CA

Dec 2020 - Aug 2021

- Coordinated designated study sessions between professors and students to help students perform better on their midterms and final exams in class.
- Recorded and reported weekly progress to school administrators for future sessions.
- Worked closely with students to help target specific skills that they can improve on to achieve academic success.

## **VOLUNTEER EXPERIENCE**

Scheduling Admin

August 2023 - August 2024

#### **LBLCS**

- Designed and organized the reporting system for match, player, and game information using Excel for a large e-sport league.
- Tended to communication from team captains regarding any issues they run into with reporting and organizing matches.
- Organized charity events for non-profit organizations dedicated to social justice causes such as the Trevor Project.

### **Community Engagement Specialist**

Aug 2016 – Dec 2023

Maomao - Qingdao, Shandong, China

- Designed programs that helped children in secluded neighborhoods gain access to education in China.
- Coordinated the delivery of basic hygiene products, food, and water to children who live in secluded communities.
- Held fundraisers that raised money for causes such as equal education, and access to hygiene products.
- Co-founder of the nonprofit organization (going into more detail, describing what it took)

Crisis Counselor May 2020 – Sep 2020

Crisis Text Hotline - Remote

- Answered texts remotely from people who are in crisis, bringing them from a hot moment to a cool calm through active listening, collaborative problem-solving, and safety planning.
- Utilized tools such as active listening, collaborative problem-solving, and crisis management to help people stay calm during a crisis.
- Reported back to supervisors who were skilled in counseling, mental health, or crisis intervention to further improve crisis management skills.

Assistant Coordinator Nov 2018 – Mar 2020

Marjaree Mason Center - Fresno, CA

- Coordinated events scheduled for volunteers, work staff, and different facilities.
- Spread awareness about domestic abuse and human trafficking, which are prevalent problems in the Central Valley.
- Wrote scenarios that help raise awareness for domestic abuse and human trafficking and are also digestible for school-aged children

## **SKILLS & LANGUAGES**

**Languages:** English (Proficient), Mandarin (Fluent in writing and speaking).

**Licenses:** Limited Masters of Social Work License - Michigan

**Certifications**: California Substitute Teaching Permit, Excel Essential Training, Project Management Foundation,

Human Subject Research.

**Other:** Summa Cum Laude, College honors, several publications in Chinese.

**Skills:** C++, video editing, excel, graphic design, Microsoft Office Suite, PowerPoint, SharePoint, Word, Google Sites, Relationship building, Stakeholder engagement, Philanthropic stakeholder

relationship building, Project management, Asana, Research.